

June 22, 2018

Mr. Anthony P. Delaney, Procurement  
The Town of Amherst  
Town Accountant's Office  
Town Hall  
4 Boltwood Ave.  
Amherst, MA 01002

**RE: Fee Proposal**  
**Fort River Elementary School Feasibility Study**  
**RFQ #ARPS 18-119**

Dear Mr. Delaney:

Thank you for your email of June 19, 2018, and for giving us the opportunity to submit our fee proposal for the above referenced project.

We have reviewed the RFQ, the pre-bid conference, site walkthrough, sample contract, and the information we received during our interview. We are confident that we understand the scope of this project. Our proposal is based on the level of service that this project will require, and is divided into three parts – (A) a Lump Sum Fee for the Basic Services of all disciplines required for this project, including an allowance for in-house printing, (B) examples of Additional Services that may be requested by the Town, and (C) our Hourly Rates for services that cannot be determined at this time.

We understand that our fee is subject to review and negotiation. We also understand that there may be additional exhibits as part of our contract, such as a list of milestone dates, evidence of Insurance, and the Town's Certificates of Non-Collusion, Tax Compliance, and Authority to Execute Contracts. We have no objection to attaching such exhibits, and no objection to the Town's Standard Contract for Designer Services.

I trust the enclosed material is sufficient for you to evaluate our fee proposal. However, if you need more information, please let me know. Naturally, we are willing to discuss the scope of work, adjust it if necessary, and revise our fee accordingly.

Thank you for your consideration. We look forward to your response.

Sincerely,



Ryszard Szczypek, AIA Partner  
Project Director

# TSKP STUDIO Fee Proposal

## Fort River Elementary School Feasibility Study

June 22, 2018

- A. **Basic Services.** Based upon our present knowledge of the Feasibility Study requirements as defined in the RFQ, the pre-bid conference, site walkthrough, sample contract, and the information we received during our interview, we propose

### **A Lump Sum Fee of \$138,000 (One Hundred Thirty-Eight Thousand Dollars)**

for the following services:

- Architectural
- Mechanical, Electrical, Plumbing, and Fire Protection
- Structural
- Site Planning, Civil and Landscape
- Sustainable Design
- Whole Building Energy Simulation
- Net Zero Energy Analysis
- Cost Estimating

The following is an itemized breakdown by phase of work:

#### **Basic Services Breakdown by Phase**

a. Analysis of Existing Conditions	\$ 10,000
b. Programming	15,000
c. Preliminary Options Development	20,000
d. Development of Options as Directed	30,000
e. Refinement of Options with Cost Estimates	30,000
f. Finalizing Options and Recommendations	25,000
g. Printing Allowance for Internal Purposes	8,000
<b>TOTAL FEE FOR BASIC SERVICES</b>	<b>\$ 138,000</b>

- B. **Additional Services** may be added to the Architect's contract as a convenience to the Town, and as a means of providing special consultants for items normally provided by the Town or by the School Administration. Such items could include a Site Survey, a Geotechnical Report, an Environmental Phase I Report, the services of an educational equipment consultant, or other services as described in Article 9 of the Contract for Designer Services.
- C. **Hourly Rates** may be used where the scope of work for additional services cannot be determined. Refer to the attached Table of Hourly Rates for all the firms included in this proposal.

# Hourly Rates – Town of Amherst, Fort River Elementary School

June 20, 2018

Hourly Rates	Partner / Director	Project Manager	Sr. Eng / Architect	Architect/ Engineer/ Designer	Draftsperson	Admin
Architecture	\$270/hr	\$190/hr	\$160/hr	\$150/hr	\$120/hr	\$75/hr
Mechanical/Electrical/Plumbing/Fire Protection	\$250/hr	\$210/hr	\$160/hr	\$125/hr	\$95/hr	\$55/hr
Structure	\$180/hr	\$146/hr	\$125/hr	\$104/hr	\$94/hr	\$65/hr
Civil / Landscape Architect	\$165/hr	\$150/hr	\$135/hr	\$120/hr	\$90/hr	\$70/hr
Traffic / Environmental	\$210/hr	\$175/hr	\$145/hr	\$105/hr	\$88/hr	\$60/hr
Geotechnical Engineering	\$170/hr	\$145/hr	\$130/hr	\$115/hr	\$95/hr	\$60/hr
Technology / Acoustical / AV	\$275/hr	\$235/hr	\$200/hr	\$165/hr	\$115/hr	\$75/hr
Security	\$300/hr	\$210/hr	\$185/hr	\$100/hr	\$75/hr	\$80/hr
Green Design / Sustainability	\$150/hr	\$145/hr	\$130/hr	\$115/hr	\$90/hr	\$50/hr
Code Compliance	\$220/hr					
Accessibility	\$240/hr	\$175/hr	\$110/hr	\$95/hr	\$95/hr	\$65/hr
Cost Estimator	\$225/hr	\$165/hr	\$165/hr	\$110/hr	\$85/hr	\$85/hr